# INDIANA UNIVERSITY ACADEMIC AFFAIRS

**Intent to Withdraw from**

**Collaborative Academic Program**

***Process and Considerations:*** This process for withdrawal from a collaborative academic program may be initiated at any time after the execution of the [MOA Process](https://uaa.iu.edu/academic-affairs/approval-process/proposal-development/program-types/collaborative/index.html), defined here as the approval process for collaborative academic program development both within IU and externally with all accrediting bodies and as facilitated through the Office of Collaborative Academic Programs (OCAP).

As agreed to in Memorandum of Agreement - 1 (MOA-1) which provides that “no campus may stop other campuses from moving forward with the collaborative,” if the *Intent to Withdraw from Collaborative Academic Program* is submitted after collaborating partners have initiated the program approval process at the university and/or state levels, the withdrawal may be delayed by OCAP until each partnering campus has completed all levels of approval up to and including approvals by accrediting bodies. The effective date of the withdrawal will be determined by OCAP in negotiation with the withdrawing campus in order to support the successful launch of the collaborative program.

Pursuant to MOA-3, the withdrawing campus affirms that they will not offer an online degree program in the same discipline and at the same academic level as long as the collaborative academic program identified here remains in existence.

This submission of *Intent to Withdraw from Collaborative Academic Program* will initiate the necessary curricular discussions as facilitated by OCAP to ensure the sustainability of the collaborative academic program across the remaining campuses. Once these discussions are complete and OCAP has approved this withdrawal, the withdrawing campus must submit the collaborative program, as listed for their campus in the Academic Program Inventory, for termination in [APPEAR](https://one.iu.edu/launch-task/iu/appear). This will initiate the necessary approval processes for removal of the program from the Academic Program Inventory maintained by both Indiana University and the Indiana Commission for Higher Education.

***PLEASE fill out all fields, below.***

***Send the completed document to BOTH*** ***approval@iu.edu*** ***and*** ***ooeap@iupui.edu******.***

|  |  |
| --- | --- |
| Campus: |  |
| Program Title: |  |
| Intended Date of Withdrawal: |  |
| Brief Rationale: |  |
| Contact: |  |
| Name: |  |
| Title: |  |
| E-mail: |  |
| Phone: |  |

This completed form must be e-mailed to BOTH approval@iu.edu and ooeap@iupui.edu.